

(C) The Board shall consist of seven members who shall each be citizens, residents, taxpayers and legal voters of the county and at least 18 years of age, one of which shall be an ex officio member, the Director of Parks and Recreation. The Board shall be appointed by the Mayor, subject to the approval of the Board of Commissioners. Term of membership shall be four years commencing on May 1, with the exception of the ex officio member. ('70 Code, § 2.75.190)

(D) The Board shall, annually at its first meeting each year, elect the President to conduct the meetings and select an agenda. The agenda shall be prepared in advance of the meetings and dispersed to each member at least three days before the meeting. The Vice-President shall be elected annually to conduct the meetings in the absence of the President and to see that the minutes are properly recorded

and sent to the Board of Commissioners. The Secretary of the Parks and Recreation Department shall record the minutes and they will be approved at the end of the meeting. Meetings shall be held at least once every two months at the Board's discretion. ('70 Code, § 2.75.200) (Ord. 6-82, 1982, passed 6-14-82)

URBAN FORESTRY ADVISORY BOARD

§ 36.160 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning

PARK TREES. Trees in individual public parks and all areas owned by the city or to which the public has free access as a park.

PUBLIC TREES. Trees within the public street right-of-way or trees in individual public parks and all areas owned by the city or to which the public has free access as a park.

STREET TREES. Trees within the public street right-of-way.
(‘70 Code, § 2.78.010) (Ord. 8-97, 1997, passed 5-8-97)

§ 36.161 CREATION AND ESTABLISHMENT.

(A) There is hereby created and established the Forestry Advisory Board to the city, which shall consist of seven voting members who shall be appointed by the Mayor, with the approval of the Board of Commissioners, and who shall reside within the city limits of the city. The following characteristics or attributes may serve as guidelines in making appointments to the Board.

(1) Members of the public interested in trees as a major component of the city's environment (these might be members of civic organizations, garden clubs, electric and other utilities, educational groups, corporate groups and the like);

(2) Arborists, ornamental horticulturists, foresters, landscape architects and designers, or those with a technical background in a related field (if available, at least two members of the Board should have a professional background); and

(3) Representatives of the Department of Public Works, Planning and Zoning or other city officials may also serve as ex-officio members at the discretion of the appointing authority.

(B) Terms of office shall be three years and until their successors are appointed, except that the initial terms shall be staggered according to the direction of the appointing authority. The members shall serve without compensation, but all necessary expenses shall be paid by appropriate action of the Board of Commissioners.

(C) The Board shall hold regular quarterly meetings, but may hold additional meetings as it deems necessary.

(D) The Board shall adopt rules of procedure for regular and special meetings. The Board shall annually elect from its voting members the Chairperson and Secretary. A majority of its voting members shall constitute a quorum for the transaction of business. Any member who fails to attend more than three regular meetings within a 12-month period may be replaced for the balance of his or her term by the appointing authority.

(E) The Secretary of the Board shall keep a record of all proceedings, resolutions, findings, determinations and transactions of the Board, which records shall be maintained as a public record.

(F) Vacancies on the Board shall be filled by appointment by the Mayor, subject to approval of the Board of Commissioners.

(G) (1) The duties of the Forestry Advisory Board shall be to assist and advise the Board of Commissioners as follows:

(a) Study problems involving the city's urban forest, determine needs and compose, within one year of the adoption of this subchapter, an urban forest management plan, update the plan annually thereafter, and seek ways to implement needed work;

(b) Develop standards and plans concerning tree planting designs, tree selection, planting, maintenance and removal such as to foster the city's tree population and diversity, protect persons and property against injury, provide for safe and efficient passage of persons, vehicles and utilities through recognized rights-of-way and in public parks;

(c) Advise and consult the city's Public Works Director and the Parks and Recreation Director as relates to trees;

(d) Provide educational opportunities for citizens and assist the community and its officials in disseminating information about protection, maintenance and improvement of the city's tree population;

(e) Plan and coordinate an annual celebration of Arbor Day, in cooperation with local civic organizations, schools and other interested parties;

(f) Propose legislation as may be needed and practicable to pursue any ends for which the Forestry Advisory Board was created; and

(g) Promote the planting and replacement of trees in the city.

(2) For divisions (G)(1)(d) through (g) above, any budget requirements shall be submitted as a request through the city's annual budget process.

(H) The Forestry Advisory Board may undertake and participate in cooperative projects, to include but not be limited to the following:

(1) Develop and recommend tree-planting projects in conjunction with other public and/or private agencies;

(2) Education of the public concerning tree maintenance;

(3) Provide information to developers, builders, contractors and the like, in the selection and protection of naturally-occurring trees, during the development of wooded areas, not to conflict with the landscape ordinance requirements;

(4) Provide advice on securing professional and/or technical services and consultations to the Board of Commissioners; and

(5) Recommend programs to further find ways to recycle leaves, chips, logs and other by-products of tree maintenance.

(I) The Forestry Advisory Board shall compose annually, and present to the Board of Commissioners, a report on work and activities carried out under the provisions of this subchapter.

('70 Code, § 2.78.020) (Ord. 8-97, 1997, passed 5-8-97) Penalty, see § 36.999

§ 36.162 COMPREHENSIVE PLAN.

(A) The Forestry Advisory Board shall prepare for adoption by the Board of Commissioners an urban forest management plan. The city shall thereafter use its best efforts to ensure that activities related to the urban forest are guided by the plan.

(B) The plan shall be updated annually and incorporate the following elements:

(1) A clear, concise and comprehensive statement of policies and objectives for urban forestry management in the city;

(2) An inventory and inspection program to identify planting site opportunities and maintenance requirements of existing trees and other information necessary or usable in the long-range planning or day-to-day planting and maintenance of the city's urban forest;

(3) A map delineating the city into urban forestry management areas and outlining sites with potential planting opportunities, together with a program, schedule and suggested budget for implementing the planting plan design phase; and

(4) A set of standards for the city, and the public for tree selection, planting, maintenance and removal as deemed necessary to carry out the purposes of this subchapter and the urban forest management plan.

('70 Code, § 2.78.030) (Ord. 8-97, 1997, passed 5-8-97) Penalty, see § 36.999

§ 36.163 TREE CARE PRACTICES.

(A) Any person, firm or corporation hired by the city to prune, trim or remove trees on city property shall comply with city tree pruning standards which shall be established by the Forestry Advisory Board. The practice of tree topping is prohibited on all public trees and is strongly discouraged as a practice for private trees. Proper pruning with branch removal at branch or trunk junctures is the best practice for limb removal.

(B) Trees severely damaged by storms, disease or other causes or trees under or near utility wires or other obstructions where other pruning practices are impractical may be exempted from this section at the determination of the Public Works Director.

('70 Code, § 2.78.040) (Ord. 8-97, 1997, passed 5-8-97) Penalty, see § 36.999

§ 36.164 STREET TREE PLANTING.

Citizens may plant trees on the city rights-of-way in accordance with the city's zoning regulations.

('70 Code, § 2.78.050) (Ord. 8-97, 1997, passed 5-8-97) Penalty, see § 36.999